



# Rotary Club of Comox Funding Request Application

## Application Process

- All funding requests must be received in writing utilizing this form and forwarded to the following for committee for consideration.

**Community Service Committee Chair  
Rotary Club of Comox  
Box 1252  
Comox, BC  
V9M 7Z8**

- Funding requests over \$2500.00 will be reviewed by the committee semi-annually and must be received by Oct 31<sup>st</sup> and Feb 28<sup>th</sup>, for review the following month.
- Funding requests less than \$2500.00 will be considered monthly and advised within 60 days.
- Requests for funding of individual causes are not eligible.
- As a significant portion of The Comox Rotary funding budget is derived from lottery proceeds, preference will be given to requests that comply with BCLC guidelines. Refer to:  
<http://www.eia.gov.bc.ca/gaming/licences/docs/guide-a-b-licence.pdf>
- Charitable Registration number is not required.
- Please direct any questions to the club Community Service Director at:  
[comservice@comoxrotary.bc.ca](mailto:comservice@comoxrotary.bc.ca)



**Rotary Club of Comox**

**Funding Request Application**

<b>Organization</b>			
<b>Contact Name</b>			
<b>Phone:</b>			
<b>Email:</b>			
<b>Fax:</b>			
<b>Address:</b>			
<b>City:</b>		<b>Postal Code</b>	
<b>Charitable Reg #</b>	<b>(Optional)</b>		
<b>Year Established</b>			
<b>Amount Requested</b>			

**Organization Mission & Mandate**

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**Project Description:**

Please comment on need to be addressed, target population, overall goal, location and timing and resources required.

A large, empty rectangular box with a thin black border, occupying the majority of the page below the text. It is intended for the user to provide a detailed project description as requested in the text above.



**How do you plan to recognize the contribution of the Rotary Club of Comox?**

**Attached Documents:**

- Latest Financial Statement (requests over \$2500)
- List of Board of Directors (requests over \$2500)
- Other Attachments

**Signatures**

<b>Title</b>	<b>Name</b>	<b>Signature</b>	<b>Date</b>